

MINUTES
Baraboo Area Fire and EMS District Commission Meeting
Baraboo Fire & EMS Station 135 4th Street, Baraboo, WI
Wednesday, April 24, 2024 at 6:30pm

Commissioners Present: Joel Petty, Scott Sloan, Tim Stone, Dan Zurawski, Terry Turnquist, Heather Kierzek, Randy Puttkamer, Dave Kitkowski

Others Present: Caleb Johnson, Kevin Stieve, Josh Hecht, Dr. Lybeck

Call Meeting to Order – Meeting was called to order by Joel Petty at 6:30pm.

Note compliance with the Open Meeting Law – Compliance with Open Meeting Law was verified.

Roll Call – Roll Call was taken.

Adoption of Agenda – Motion by Randy Puttkamer, seconded by Scott Sloan to approve. Voice vote, motion carried unanimously.

Approval of February 21, 2024, Minutes – Motion by Scott Sloan, seconded by Heather Kierzek to approve. Voice vote, motion carried unanimously.

Public Comments – None noted.

Recognition – Karl Denker retirement. Chief Johnson and Chief Stieve recognized Karl Denker for his 15 years of service with Baraboo Fire Department and Baraboo Fire and EMS District.

Reports

- President – None.
- Legal – None.
- Financial – Financial statements prepared by the City of Baraboo Finance Director are included in the packet.
- Asst. Chief of Operations – Assistant Chief Josh Hecht gave the Operations Report.
- Asst. Chief of Training – Assistant Chief Josh Hecht gave the Training Report.
- EMS Chief – Chief Johnson gave the EMS Report.
- Fire Chief – Chief Stieve gave the Fire Report.

New Business

Discussion and possible action regarding the following items:

1. Approve check details and online payments for February & March 2024, in the amount of \$416,362.51. Motion by Tim Stone, seconded by Terry Turnquist. Voice vote, motion carried unanimously.
2. Audit for 2% Dues – Fire. (Stieve) – Information only, no action taken.
3. Resolution No. 2024-07 – Fire Equipment Replacement Fund Letter of Agreement (Stieve) – Motion by Tim Stone, seconded by Mike Arndt to adopt and forward to the City of Baraboo for review and adoption. Voice vote, motion carried unanimously.
4. Resolution No. 2024-08 – 3-Year Operative IQ Licensing Agreement with Bound Tree Medical (Caleb) - Motion by Dan Zurawski, seconded by Randy Puttkamer to approve. Voice vote, motion carried unanimously.
5. District Wide Emergency Management Committee – Discussion only and information provided in Fire Chief’s Report. –Discussion only. No action taken.

APPROVED: 5-22-24

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Commissioner Comments & Future Agenda Items

Next Meeting Date: May 22, 2024

Adjournment – Motion by Tim Stone, seconded by Heather Kierzek. Voice vote, motion carried unanimously.

Respectfully Submitted, Megan Marshall, Executive Assistant, Baraboo Fire and EMS District

APPROVED: 5-22-24